

# FY 2024 Nonprofit Security Grant Program Frequently Asked Questions

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## General Program Questions

### 1. What is the purpose of the FY 2024 Nonprofit Security Grant Program?

The Fiscal Year (FY) 2024 Nonprofit Security Grant Program (NSGP) is one (1) of three (3) grant programs that support the U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency's (FEMA) focus on enhancing the ability of state, local, tribal, and territorial governments, as well as nonprofit organizations, to prevent, protect against, prepare for, and respond to terrorist or other extremist attacks. These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by DHS to help strengthen the nation's communities against potential terrorist or other extremist attacks. The NSGP provides funding to nonprofit organizations at high risk of a terrorist or other extremist attack for facility hardening and other physical security enhancements and activities.

### 2. What legislation authorized funding for the FY 2024 NSGP?

The program is authorized by the Department of Homeland Security Appropriations Act, 2024 (Pub. L. No. 118-47). and Section 2009 of the *Homeland Security Act of 2002* (Pub. L. No. 107-296, as amended) (6 U.S.C. 609a).

### 3. How much funding is available under the FY 2024 NSGP?

- \$137.25 million for NSGP-Urban Area (UA); and

The total amount of funds available under the FY 2024 NSGP is \$274.5 million:

- \$137.25 million for NSGP-State (S).



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#### **4. What are the changes in funding levels between FY 2023 and FY 2024?**

The FY 2024 funding level for NSGP decreased from \$305 million in FY 2023 to \$274.5 million in FY 2024. Of the \$274.5 million in FY 2024, \$137.25 million is allocated to the NSGP-UA program, and \$137.25 million is allocated to the NSGP-S program.

#### **5. What is the difference between NSGP-UA and NSGP-S?**

NSGP-UA provides funding to nonprofit organizations located within an FY 2024 Urban Area Security Initiative (UASI)-designated high-risk urban area. NSGP-S provides funding for nonprofit organizations located outside of FY 2024 UASI-designated high-risk urban areas.

The FY 2024 NSGP Notice of Funding Opportunity (NOFO) includes a list of the FY 2024 UASI-designated high-risk urban areas.

#### **6. When will the FY 2024 NSGP NOFO be released, and where will it be located?**

The FY 2024 NSGP NOFO will be released on April, 16, 2024 and will be available online at [www.fema.gov/grants](http://www.fema.gov/grants) as well as on [www.grants.gov](http://www.grants.gov).

#### **7. Who is eligible to apply for FY 2024 NSGP funds?**

The State Administrative Agency (SAA) is the only entity eligible to apply for FY 2024 NSGP funds. The SAA applies to FEMA on behalf of eligible nonprofit organizations (subapplicants) that are at high risk of terrorist or other extremist attack.

#### **8. How do nonprofit organizations apply?**

Eligible nonprofit organizations must apply to their [SAA](#) for NSGP funds. Nonprofit organizations may not apply to FEMA directly.

The [SAA](#) is the only eligible applicant and submits applications to FEMA on behalf of nonprofit organizations (subapplicants). Contact your [SAA](#) for information on how to apply.



## 9. What is the application period and deadline?

The application period starts when the FY 2024 NSGP NOFO is released on April, 16, 2024. **The application deadline for nonprofit organizations is determined by your [SAA](#). Contact your [SAA](#) for details on the application deadline.**

## 10. What is a period of performance (POP) for the NSGP?

The POP is the amount of time you have to complete your proposed projects. For the NSGP, the POP for the SAA is 36 months. SAAs generally impose a shorter POP for nonprofit organizations, so it is important to check with your SAA. The POP also includes any Environmental Planning and Historic Preservation (EHP) considerations required for the project, if applicable. For more information on the EHP process, consult the Subapplicant Quick Start Guide.

*The NSGP is a reimbursement grant. Only expenditures incurred during the POP listed in your subaward documentation from the SAA are allowable.*

## 11. What other resources are available to address general programmatic, technical, and financial questions?

- For general questions regarding preparedness grant programs, please contact the FEMA Grants News at (800) 368-6498 or by e-mail at [fema-grants-news@fema.dhs.gov](mailto:fema-grants-news@fema.dhs.gov), 9 a.m. – 5 p.m. Eastern Time, Monday through Friday.
- For additional resources on FEMA preparedness grant programs, visit [Preparedness Grants | FEMA.gov](#).
- For additional resources on FEMA procurement and grant processes, visit [Contracting with Federal Funds for Goods and Services Before, During and After Disasters | FEMA.gov](#).
- For support regarding financial grants management and budgetary technical assistance, applicants may contact the FEMA Award Administration Help Desk at [ASK-GMD@fema.dhs.gov](mailto:ASK-GMD@fema.dhs.gov).
- For NSGP-specific questions, e-mail [FEMA-NSGP@fema.dhs.gov](mailto:FEMA-NSGP@fema.dhs.gov), or reference our other existing resources, including the NSGP fiscal year NOFO and Ancillary Documents.

## Nonprofit Organization Eligibility



## 12. How do I determine whether a nonprofit organization is eligible?

To be eligible for the FY 2024 NSGP, a nonprofit organization must:

- Meet the description under section 501(c)(3) of the Internal Revenue Code (IRC) of 1986 and be exempt from tax under section 501(a) of such code;
- For NSGP-UA, be located within one of the FY 2024 UASI-designated high-risk urban areas; for NSGP-S, be located outside of the FY 2024 UASI-designated high-risk urban areas; and
- Be able to demonstrate, through the application, that the organization is at high risk of a terrorist or other extremist attack.

## 13. Can nonprofit organizations pass through funds to other organizations?

Nonprofit organizations cannot pass through funding to other organizations. Only SAAs can pass through funding to selected nonprofit organizations.

## 14. Which NSGP sub-program should I apply for?

If the physical address of the nonprofit organization for which you are applying is within a FY 2024 UASI-designated high-risk urban area, then you must apply to NSGP-UA. If the physical address of the nonprofit organization for which you are applying is outside of a FY 2024 UASI-designated high-risk urban area, then you must apply to NSGP-S. If you are unsure whether your nonprofit organization's physical address is located within or outside of a FY 2024 UASI-designated high-risk urban area, contact your [SAA](#). SAAs and nonprofit organizations should be aware that city limits do not always equate to the UASI footprint.

## 15. Can organizations that have received funding or have been rejected in the past apply again?

There is no prohibition on applying to the NSGP multiple years in a row, regardless of whether you have received funding or been rejected in past years. However, once an organization receives funding, they are no longer eligible for first time recipient additional points, as described in the NOFO.

## 16. Can nonprofit organizations apply for both state-funded and federally-funded grants?



Several states have state-led programs very similar to the federal DHS/FEMA NSGP. There is no prohibition at the federal level to apply for both programs. Please contact the SAA concerning the state program for any restrictions.

### **17. What is the maximum amount of funding I can apply for? Can I apply for multiple locations/facilities for the same organization?**

Nonprofit organization subapplicants with one site may apply for up to \$150,000 for that site. Subapplicants with multiple sites may apply for up to \$150,000 per site for up to three sites per NSGP-UA and NSGP-S funding stream, for a maximum of \$450,000 per nonprofit organization per state. Each unique site must have a unique Vulnerability Assessment and completed IJ. If a nonprofit organization has physical locations both within and outside of a FY 2024 UASI-designated high-risk urban area, they may apply to both funding streams (NSGP-S and NSGP-UA) but may not exceed a total of six applications for a total of \$450,000 in requested funding per state. In states with no Urban Area, no more than three applications per nonprofit organization are allowable.

Applications that are received for the wrong funding stream (NSGP-UA or NSGP-S) will be deemed ineligible.

### **18. What constitutes a site when applying for NSGP funding?**

The NSGP defines a “site” as a singular address or physical building. If a nonprofit organization has multiple buildings at the same address, each building can be identified by name (e.g., “Building A,” “Building B”). Each site applying for funding must have its own unique Vulnerability Assessment and application.

## **Application Development for Nonprofit Organizations**

### **19. What do I need to submit to my SAA to apply for FY 2024 NSGP funds?**

Each eligible nonprofit organization must submit the following to their SAA:

#### **Vulnerability Assessment**



A vulnerability assessment specific to the location/facility for which the nonprofit organization is applying. Currently, there are no other FEMA-specific requirements for the Vulnerability Assessment, but SAAs may have state-specific requirements.

## **NSGP Investment Justification (IJ)**

The IJ is a required application form used to apply for NSGP funds. It includes sections on the nonprofit organization's risks, vulnerabilities, and the proposed projects that are intended to address or mitigate the identified risks and vulnerabilities. Proposed projects must be for the locations that the nonprofit organization occupies at the time of application. The IJ must:

- Demonstrate the ability to provide enhancements consistent with the purpose of the program and guidance provided by DHS/FEMA;
- Be both feasible and effective at reducing the risks for which the project was designed;
- Be able to be fully completed within the three-year period of performance; and
- Be consistent with all applicable requirements outlined in the funding notice and the Preparedness Grants Manual.

*The IJ is the only document submitted to FEMA by the SAA. As a result, it is important to avoid referencing out to any external materials in your IJ. Please consult the Subapplicant Quick Start Guide for more information on completing the IJ.*

## **Mission Statement**

A Mission Statement and any mission-implementing policies or practices that may elevate the organization's risk must also be submitted to the SAA. The SAA will use the Mission Statement, along with the information provided in the IJ, to determine the central purpose of the organization and will validate the nonprofit 'organization type' selected by the nonprofit organization in the IJ. The organization type may be one of the following: 1) Ideology-based/Spiritual/Religious; 2) Educational; 3) Medical; or 4) Other.



## SAA-optional documentation

Some SAAs may allow supporting documentation related to actual incidents that have occurred at the location/facility, if applicable. This documentation could include items such as police reports, insurance claims, or photographs; include a brief description of the items you are submitting in your IJ. Be sure to check with your SAA if optional supporting documentation is allowed.

Any other SAA-required documentation

Contact your [SAA](#) to get information on any additional requirements.

### 20. What makes a strong IJ?

- Clearly identified risks, including threats, vulnerabilities, and consequences;
- Description of findings from a previously conducted Vulnerability Assessment;
- Details of any incidents including description, dates, etc.;
- Brief description of any supporting documentation (such as police reports or photographs) that is submitted to the SAA as part of the application, if applicable;
- Explanation of how the investments proposed will mitigate or address vulnerabilities identified in a vulnerability assessment;
- Verification that all proposed activities are allowable costs per the FY 2024 NSGP NOFO;
- Realistic milestones that consider the [EHP](#) review process, if applicable; and
- Description of the project manager(s) and level of experience.

### 21. What are ways that a nonprofit organization can demonstrate that it is at a high risk of a terrorist or other extremist attack?

Ways an organization can demonstrate that it is at high risk of a terrorist or other extremist attack include but are not limited to:

1. Describe any incidents that have occurred at the facility.
2. Describe any threats (e.g., verbal threats, vandalization) made against the organization.
3. Describe current events with specific attention to incidents impacting organizations that have been targeted due to a similar mission, belief, or



ideology.

4. Contact organizations/agencies that can provide information on the current threat environment, such as local law enforcement agencies, local emergency management offices, Federal Bureau of Investigation Field Offices, or Regional Protective Security Advisors. To reach a Protective Security Advisor, email [Central@cisa.gov](mailto:Central@cisa.gov).

**22. Why am I required to self-identify with one of the following four categories: 1) Ideology-based/Spiritual/ Religious; 2) Educational; 3) Medical; or 4) Other?**

As noted in question 19, organizations that are at heightened risk due to their ideology, beliefs, or mission are prioritized in the final scoring process.

**23. What kinds of security-related activities are allowable?**

Allowable costs include contract security, as well as planning, equipment, training, and exercises. Below are some examples:

- Planning – activities related to the development of plans such as:
  - Security Risk Management Plans;
  - Continuity of Operations Plans; and
  - Response Plans.
    1. Equipment –those items listed in the [Authorized Equipment List](#) as allowable under NSGP.
- Training:
  - Active shooter training; and
  - Security training for employees or members of the organization.
    1. Response exercises.

For a complete description on allowable activities, see the FY 2024 NSGP NOFO and the FY 2024 [Preparedness Grants Manual](#).

**24. What is the maximum percentage allowed for management and administration (M&A) of the program?**





Nonprofit organization subrecipients may use up to 5% of their subaward for M&A purposes. M&A expenses must be based on actual expenses or known contractual costs. Requests that are simple percentages of the award, without supporting justification, will not be allowed or considered for reimbursement. M&A costs for the NSGP are calculated as up to 5% of the total Federal award allocated to the subrecipient, not on final expenditures at close out.

**25. Do nonprofit organizations have to own the building they apply for?**

No, but any work funded by the NSGP must be permissible by the owner.

**26. Can the building for an application be under construction?**

Nonprofit organizations must be occupying and fully operational out of the facility listed in their Vulnerability Assessment and IJ at the time of application to be eligible for funding.

**27. What is a Unique Entity Identifier (UEI) and how long is it valid for?**

Please consult the Subapplicant Quick Start Guide for more information on UEIs.

**28. How should a nonprofit organization determine the pricing for proposed projects in the IJ?**

Nonprofit organizations should base their cost requests on reasonable estimates, which can include rough estimates received from vendors prior to applying, an online search of quotes for similar projects, etc., and organizations are encouraged to reasonably incorporate the potential for price changes. Nonprofit organizations are NOT required or expected to use exact numbers; educated estimates are acceptable. The same vendors can bid on the final project unless there is a conflict of interest. Policies and procedures on managing conflicts of interest for preparedness grants can be found in the Preparedness Grants Manual.

Nonprofit organizations must ALWAYS abide by federal and state procurement guidelines.

## **Application Review and Subaward**



## **29. If I receive a subaward, where can I learn more about procurement policies?**

As stated in question 26, *nonprofit organizations must ALWAYS abide by federal and state procurement guidelines*. Your SAA as the grant recipient will provide information for how procurement is managed in your specific state. States interpret Federal guidance and integrate this guidance into their state guidance. For more information on Federal procurement, please see [Resource Library: Purchasing Under a FEMA Award | FEMA.gov](#) and [Procurement Under Grants Training | FEMA.gov](#).

## **30. How will my application be reviewed or evaluated?**

FY 2024 NSGP applications will be scored by the SAA in coordination with its state, territory, and urban area partners, as applicable. The SAA will submit a prioritized list of IJs with all scores to FEMA. FEMA will not undergo a full scoring of each individual IJ like in previous years. In the final scoring process, organizations that are at risk due to their ideology, beliefs, or mission are prioritized. Additionally, organizations that have never received NSGP funding and/or that are located in or demonstrate that they serve an disadvantaged community (based on the Climate and Economic Justice and Screening Tool) are also prioritized.

Based on the review process described above, FEMA will then make funding recommendations to the DHS Secretary. All final funding determinations will be made by the Secretary, who retains the discretion to consider other factors and information in addition to FEMA's funding recommendations. For additional information on how IJs are reviewed and scored at the [SAA](#) and federal levels, please refer to the FY 2024 NSGP NOFO.

## **31. Is there a security review performed on my application?**

Yes, there is a security review performed by the DHS Office of Intelligence and Analysis on prospective subrecipient nonprofit organizations. This review takes place after the competitive scoring and selection process is complete. The information provided is limited to the organization's name and physical address, as submitted by the nonprofit organization.



**32. What are the requirements for nonprofit organizations to work with or share information with law enforcement?**

There are no requirements for information sharing between nonprofit organizations and federal, state, local, tribal and/or territorial law enforcement. However, the NSGP seeks to bring nonprofit organizations into broader state and local preparedness efforts, including with law enforcement, by removing barriers to communication and being more inclusive.

**33. How does FEMA EHP factor into the NSGP?**

Please consult the Subapplicant Quick Start Guide for more information on EHP.

**34. If my organization receives funds through the NSGP, will the federal government be able to impose restrictions on my organization in any other area of policy that may contradict the religious and/or other beliefs of my organization?**

FEMA/DHS oversight and involvement is limited to monitoring the appropriate use and stewardship of federal grant dollars. Please note that some federal requirements apply to the life of the equipment or property purchased using federal grant funds.

