



ALABAMA LAW ENFORCEMENT AGENCY
ENROLLMENT / EXCLUSION FORM

To Implement Sections 16-28-40 through 16-28-45, Code of Alabama, 1975



Follow instructions on the back of this form. Print or type all information.

I. APPLICANT*

Driver's License No.: _____ Social Security No.: _____ Sex: _____
Legal Name: _____ Date of Birth: _____
Address: _____

II. ENROLLMENT* SCHOOL OR GED OR JOB TRAINING PROGRAM

Name: _____ Check one: [] GED Program [] Job Training Program [] Secondary School
Address: _____
Telephone No.: _____ Signature: _____ Title: _____

Total Number of Disciplinary Points imposed in school for disciplinary action _____

[] Check if this student classified as a "qualified student" Defined Per Act 2022-300

Enter the actual date of compliance or noncompliance in the blank located to the left of the appropriate statement.

IN COMPLIANCE

NOT IN COMPLIANCE

The applicant:

_____ Is enrolled.
Date
_____ Withdrew due to circumstances beyond his or her control.*
Date
_____ Has obtained a GED Certificate.
Date

The applicant:

_____ Is not enrolled.
Date
_____ Has accumulated more than 10 consecutive or 15 cumulative unexcused absences during a single semester.
(Only for students enrolled in secondary school)
Date
_____ Is not making satisfactory progress.
(Only for GED and virtual students)

III. EXCLUSION

Enter the actual date in the blank located to the left of the appropriate statement.

The applicant:

_____ Is a parent with the care and custody of a minor or unborn child.
Date
_____ Is the sole source of transportation for the parent(s).
Date

Physician/Health Department
Street
City State Zip Phone
Physician's Signature

Enter the beginning date of employment.

The applicant:

_____ Is gainfully and substantially employed.
Date

Place of Employment
Street
City State Zip Phone
Employers Signature

APPLICANT

SCHOOL OFFICIAL

PHYSICIAN/HEALTH OFFICIAL

EMPLOYER

LEGISLATIVE AUTHORITY

"The Department of Public Safety shall deny a driver's license or a learner's license for the operation of a motor vehicle to any person under the age of 19 who does not, at the time of application, present a diploma or other certificate of graduation issued to the person from a secondary high school of this state, or any other state, or documentation that the person: (1) is enrolled and making satisfactory progress in a course leading to a general educational development certificate (GED) from a state approved institution or organization, or has obtained the certificate; (2) is enrolled in a secondary school of this state or any other state; (3) is participating in a job training program approved by the State Superintendent of Education; (4) is gainfully and substantially employed; (5) is a parent with the care and custody of a minor or unborn child; (6) has a physician certify that the parents of the person depend on him or her as their sole source of transportation; or (7) is exempted from this requirement due to circumstances beyond his or her control as provided in this chapter." Ala. Code §16-28-40(1975) . Act 2022-300 provides the term "qualified student" refers to a student meeting the definition of a "homeless child or youth" as provided by 42 U.S.C. § 11434(a)(2).

GENERAL INFORMATION/INSTRUCTIONS

1. Individuals under the age of 19 applying for, renewing, or seeking reinstatement of a driver's license or learner's permit to operate a motor vehicle must present to the area driver's license examiner a diploma or other certificate of graduation, a GED Certificate, or an Enrollment/Exclusion Form.
2. Print or type all information.
3. Part I must be completed for all reports. Note: *The driver's license number may not be available. This is the only information in Part I which may be left blank.*
4. The attendance officer or chief attendance administrator, upon request, shall provide documentation of enrollment status (complete Part I and Part II) for any student 15 years of age or older who is properly enrolled in a school under the jurisdiction of the official. The applicant should submit this form to the area Driver's License Examiner.
5. Whenever a student **16 years of age or older** withdraws from school without meeting the exclusionary conditions of this legislation, the attendance officer or chief attendance administrator should complete Part I and Part II of this form and submit to the Department of Public Safety, Driver Improvement, P.O. Box 1471, Montgomery, Alabama 36102-1471. *No other report should be submitted unless the individual changes categories from noncompliance to compliance.*
6. Appeals relative to secondary school enrollment status should be filed with the local school principal in accordance with local board of education policies.
7. Exclusion status for individuals claiming an exemption from this legislation should be completed by the health official as identified in Part III of this form. The applicant is responsible for securing proper documentation for presentation to the Department of Public Safety.

DEFINITIONS

1. **Applicant**-An individual between the ages of 15 and 19 applying for, renewing, or seeking reinstatement of a driver's license or a learner's permit for the operation of a motor vehicle.
2. **Circumstances beyond the control of applicant**-Valid reasons for exemption from this legislation:
 - a. Students who are mentally or physically unable to attend school
 - b. Students who are regularly and legally employed under the provisions of the Child Labor Law
 - c. Students who, because of the distance they reside from school and the lack of public transportation, are compelled to walk more than two miles to attend a public school (Does not include suspension or expulsion from school or imprisonment.)
3. **Enrollment**-The status of an individual who is:
 - a. Enrolled in a school;
 - b. Enrolled in a GED program; or
 - c. Enrolled in a job training program approved by the County Superintendent of Education.